## Thousand Oaks Civic Arts Plaza School Performance Guidelines

In order to provide a safe environment for students attending school performances at the Civic Arts Plaza, we are asking for your assistance in disseminating information to all Teachers.

- 1. Schools arriving for performances by bus are to go to the top circle where Staff and Volunteers are stationed to give the bus drivers direction and assist the students off the bus and into the Theatre in a safe manner. Please do not unload students on Thousand Oaks Blvd. or at The Lakes parking lot.
- 2. Please do not bring snacks/drinks to hand out to the students waiting in line to enter the Theatre, this holds up your ability to get in to the Theatre on time.
- 3. Eating lunch in the park or on the patio is not allowed due to bus/car parking constraints. Maps to near-by parks are available upon request. Schools may need to make prior arrangements with their school and bus company if having lunch at a different location.

Thank you!